**Lake Tahoe Snowmobilers**

Comments submitted by the Department of Parks and Recreation (Department) Off-Highway Motor Vehicle Recreation (OHMVR) Division to individual Grant Applicants should in no way be construed as a guarantee of successful results for the Applicant within the competitive Grants process or a commitment of funding. Additionally, the lack of comments by the OHMVR Division to any specific Applicant does not ensure successful results for the Applicant within the competitive Grant process or a commitment of funding.

All final Applications will be reviewed by the OHMVR Division. The OHMVR Division may, at its sole discretion, decrease the requested amount and eliminate activities pursuant with regulation Section 4970.07.2 (f)(1-5) and for law enforcement Projects, regulation Section 4970.15.3(b)(1-5).

Failure by Applicant to respond to any OHMVR Division comment of their preliminary Application may be cause for eliminating that item from the Applicant’s Application.

If multiple proposed Projects are requesting funding for the same deliverable, and multiple projects are successful, only one project will receive funding for the deliverable.

For proposed Projects requesting Grant funding for snow and/or winter activities. Applicants must ensure the activities and/or Equipment/Heavy Equipment requested are not and/or cannot be funded by the Department’s Winter Program (commonly referred to as the Snow Grooming Program).

*For proposed Projects requesting Grant funding for the maintenance of roads and/or trails, note that only roads and/or trails that allow “green sticker” Off-Highway Vehicles are allowed to receive Grant funding.*

Applicants are reminded that no Grant funds and/or match can be expended or Project activities conducted in any land owned or managed by the Department except as allowed in the Grants and Cooperative Agreements Program regulations section 4970.09 (b)(10).

**Education & Safety, G21-04-33-S01**

***Project Description - Background***

* No comment.

***Project Description – Project Description***

* No comment.

***Project Description – List of Project Deliverables***

* #1 – “Classroom and/or field training” – Applicant must provide anticipated number of “3-Day riding clinics” conducted by the Project.
* #2 – “Education Outreach” – Applicant must provide the number of monthly events they anticipate attending. In addition, news articles, social media, and website maintenance/activity are considered indirect Project activities as they do not directly relate to the scope of the Project. Applicant must remove language from this section. Indirect activities are to be identified in the Project Cost Estimate. Lastly, Applicant must clarify how local events directly relate to the scope of the Project.

***Project Description – All Others***

* Identification of the needs the Project will address 4970.13(f)(4) – Applicant must identify the needs the Project will address.
* Location of Training/Services 4970.13(f)(5) – Applicant states, “The monthly events will be held at high impact staging areas…and the Humboldt-Toiyabe National Forest”. Program regulation 4970.05.(k) states, “an Applicant applying for Grant involving activities on any public lands not managed by the Applicant shall include a written permission letter from the Land Manager”. Applicant did not submit a written permission letter prior to Preliminary Application filing date. That means Applicant cannot perform any project activities on USFS – Humboldt-Toiyabe National Forest. Applicant must remove language, project deliverable activities and any cost associated with these ineligible activities from the Application

***Project Cost Estimate***

* Applicant did not submit a written permission letter prior to Preliminary Application filing date. That means Applicant cannot perform any project activities on USFS – Humboldt-Toiyabe National Forest.
* Staff #1 and 2 – Planning is only eligible as Indirect costs. Applicant must move activity to the Indirect costs category and adjust Project Cost Estimate accordingly.
* Contracts “Riding clinic” – Applicant must revise the Grant and match line item to match the notes description.
* Material/Supplies #2 “Popup Canopy” – Popup canopy is an Indirect cost. Applicant must move expense item to the Indirect costs category and adjust Project Cost Estimate accordingly.
* Equipment Use Expenses #2 “Operations” – Applicant must provide the methodology for how the cost was determined. The quantity does not match the information provided in the description notes section. In addition, Applicant must clarify how they determined the use fee. Applicant is reminded Equipment purchased through the Grants Program is not eligible for a use fee. Applicant must clarify if Equipment was acquired through the Grants Program.

***Evaluation Criteria***

* #2 – Applicant must revise selection. Applicant has not had an active Project in the last two complete calendar years.
* #4 – Narrative does not support the selection. Applicant must list each partner separately and provide a detailed explanation how each partner will participate in the Project.
* #5 – Narrative does not support the response. Applicant must explain how selections will be addressed in this education and safety Project.
* #7 – Narrative does not support the selection of “Evaluation of the Project process”. Applicant must provide clearly identifiable and/or measurable elements to substantiate selection.
* #8 –The selection of “Other” appears to be a duplicate of “Hands on learning” . Applicant must explain how the two are different.
* #10 – Narrative does not support the selection. Data must align with information provided in evaluation criteria #8 and correlate with the response provided in the narrative of evaluation criteria #9.
* #11 – Project Description, Project Deliverables and narrative does not support selection. Applicant must clarify if the Project will provide ATV Safety Institute and/or Motorcycle Safety Foundation training to the public as part of the Project.